



DD/A 79-1302/1

19 April 1979

MEMORANDUM FOR: Deputy Director of Central Intelligence
Director, National Foreign Assessment
Deputy Director for Science & Technology
Deputy Director for Operations
General Counsel
Inspector General
Legislative Counsel
Director of Public Affairs
Director, Equal Employment Opportunity
Comptroller

25X1A

FROM: [REDACTED]
Executive Officer/DDA

SUBJECT: Weekend Retreat - 18-19 May 1979

25X1A

1. You have been advised of the Director's Retreat at [REDACTED] on 18-19 May 1979. This is to include wives.

2. The tentative plan calls for departure Friday, 18 May, from National Airport at approximately 1600 hours. Return on Saturday, 19 May, calls for departure between 1200 and 1600 hours depending on the desires of the participants. Transportation from the Headquarters Building to the airport can be arranged. Departure from Headquarters would be set for 1530 hours. Transportation, if needed, will be arranged for return from the airport to Headquarters on 19 May.

3. Would you please advise Sybil on ext. 6535 as to whether or not your wife will be attending and whether or not transportation needs to be arranged for both Friday and/or Saturday.

4. The Director plans two working sessions, one Friday evening and one Saturday morning. Arrangements for activities for the wives will be made for those periods when you are in working sessions.

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25X1A

cc: [REDACTED]



25X1A

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ROUTING AND RECORD SHEET

79-3855/1

SUBJECT: (Optional)

Weekend Retreat - 18-19 May 1979

FROM:

Executive Officer/DDA

EXTENSION

NO.

DD/A 79-1302/1

DATE

19 April 1979

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Deputy Director of Central Intelligence

23 MAY 1979

[Handwritten initials]

2.

3. DDA

[Handwritten mark]

4.

5.

Reg file

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

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FORM 610

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